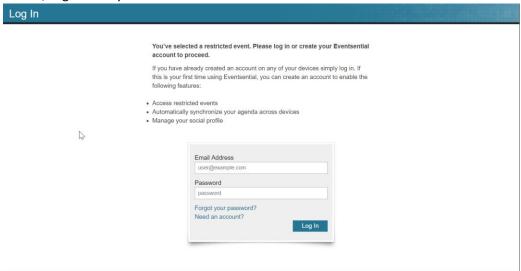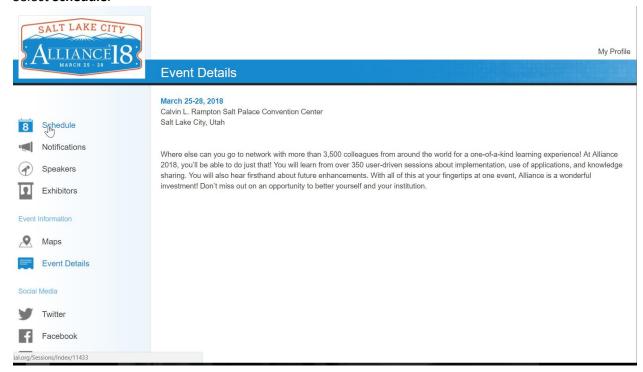1. Visit, https://heug.eventsential.org/Home/Details/117
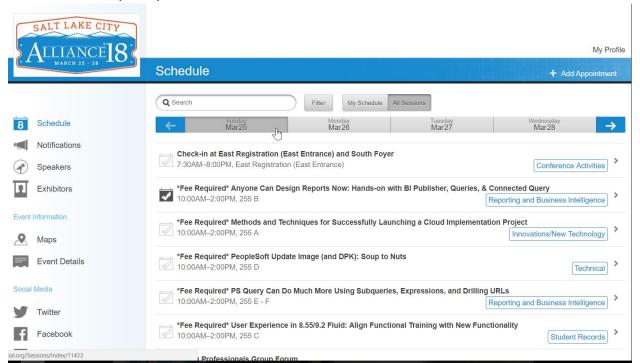

2. Create/Log in with your Eventsential Account information.
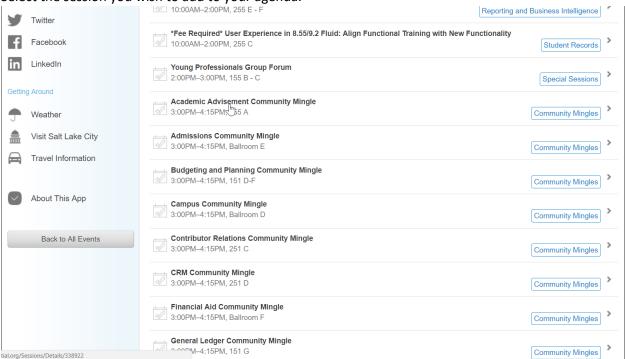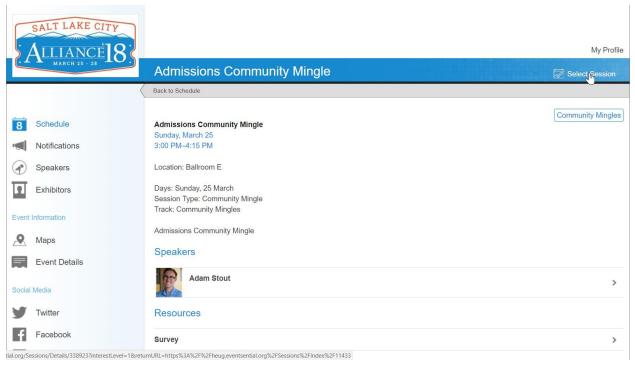
3. Select **Schedule**.

4. Select the date/day that you wish to view sessions for.
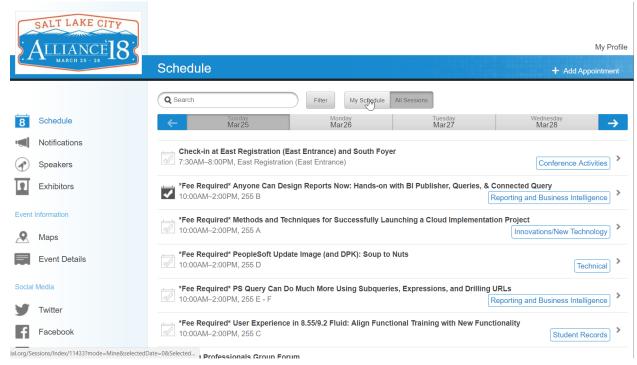
5. Select the session you wish to add to your agenda.

6. On the upper-right-hand corner **Select Session** will allow you to add the session to your schedule.

7. You can check your schedule by going back to **Schedule** on the left-hand tabs and select **My Schedule** above the date navigation bar. This again will allow you to view your session selection day to day.

8. You can remove a session from your schedule by going back into the session and selecting **Deselect Session.**